



Board of Trustees of the Nebraska State Colleges

Meeting Date: **June 11, 2026**

Agenda Item: **2.10**

ITEMS FOR DISCUSSION AND ACTION:

Committee: **Academic & Personnel Committee**

Action Item: **American Institute for Foreign Study Contract- CSC**

Chadron State College (CSC) requests permission to enter into a contract with American Institute for Foreign Study (AIFS) for a study abroad trip to London, Galway, and Dublin. CSC faculty will accompany a group of students on a fourteen-day intensive educational and travel experience designed to provide immersive learning opportunities abroad.

This program includes participation from the Art, English, and Justice Studies departments, with each program offering course credit that fulfills Essential Studies requirements as well as courses within their respective majors. The faculty-led study abroad programs support CSC's Master Academic Plan (MAP) priority of High-Impact Practices (HIPs) by promoting learning outside the classroom, creating meaningful interactions between faculty and students, and encouraging collaboration with diverse groups.

This contract will be amended at the September board meeting to include information about international flights, which are not yet available as airfare pricing and booking will not be finalized until mid-July to August.

The System Office recommends approval of the American Institute for Foreign Study Contract at Chadron State College.

ATTACHMENTS:

- AIFS Contract - London Dublin 2027

Note: Contracts for Services are public records which are generally subject to statutory public disclosure and public website posting requirements.

CONTRACT FOR SERVICES

(Long Form)

Board of Trustees of the Nebraska State Colleges
Chadron State, Peru State, and Wayne State Colleges

This Contract is made by and between the Board of Trustees of the Nebraska State Colleges doing business as Chadron State College (the “College”), and the American Institute for Foreign Study, a Corporation (the “Contractor”).

The Contractor and the College agree as follows:

1. **Effective Date.** This Contract shall be in effect from June 12, 2026 to May 30, 2027.
2. **Services.** The Contractor agrees to provide the following services to the College:
 - Provide all materials and services outlined in the Custom Program Proposal (**Appendix A** is attached and is incorporated into this Contract by reference);
 - Be responsible for providing the Contractor’s policies to the College and ensuring that the program is implemented successfully;
 - Be responsible for organizing all travel arrangements and making payments to vendors as specified in **Appendix A**;
 - Provide a complete and final itinerary no later than April 13, 2027;
 - Comply with FERPA regulations;
 - Be available 24 hours a day from the time the group arrives in London on May 10, 2027, until the time the group departs Dublin and returns to the United States, to respond to any and all emergencies or requests by participants during the trip. (Emergency services are available 24 hours a day, and the location of the nearest clinic and other locations to receive medication attention have been provided in advance.);
 - Assist the College Faculty Director(s) (see below) in making arrangements for medical evacuation, finding alternative housing in case of an emergency or natural disaster, and/or changing travel and making additional housing arrangements should flights get canceled.

The College will fulfill the following obligations:

- Promote the program to eligible students;
- Provide academic advising to students interested in the program;
- Provide a program coordinator who is responsible for screening and approving program applicants. The program coordinator will serve as the primary contact to Contractor and will provide the relevant College policies to the Contractor.
- Process financial aid applications for students;
- Issue program payment to Contractor in accordance with **Appendix A**;
- Provide three (3) faculty member(s) to accompany the group and serve as the College Faculty Director(s).
- Pay all salary and benefits to the appropriate College Faculty Director(s) as determined by the College;
- Collect all monies from students and make available to the Contractor by the payment deadlines as

specified in **Appendix A**;

- Comply with FERPA regulations before releasing any information to Contractor;
- Award appropriate academic credit to student(s) who complete the program successfully.

The Contractor agrees the contract work shall not be performed on time that is paid for by any public funds other than those provided by the College under this Contract.

3. **Consideration.** For the services described above, the College agrees to pay the Contractor as outlined in **Appendix A**.

Where provision is made for travel expenses, the expenses shall not exceed those allowed employees of the Nebraska State College System unless otherwise specifically provided herein.

4. **Prompt Payment Act.** In the event any amount due under this Contract remains unpaid for forty-five (45) days after the due date, the unpaid amount shall bear interest from the 31st day after the due date at the rate specified in the Prompt Payment Act, Neb. Rev. Stat. §§81-2401 to 81-2408.

5. **Independent Contractor.** The Contractor shall be an independent contractor and not a College employee for all purposes, including, but not limited to, the application of the Fair Labor Standards Act, minimum wage and overtime payments, the Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, any Nebraska revenue and taxation law, Nebraska workers' compensation law and Nebraska unemployment insurance law.

The Contractor agrees that it is a separate and independent enterprise from the College, that it has a full opportunity to find other business, that it has made its own investment in its business, and that it shall utilize a high level of skill necessary to perform the work. This Contract shall not be construed as creating any partnership, joint venture, or joint employment relationship between the Contractor and the College, and the College shall not be liable for any obligation incurred by the Contractor, including but not limited to unpaid minimum wages or overtime premiums. If the Contractor has employees or subcontractors, the Contractor further agrees to maintain at least the prescribed minimum workers' compensation insurance coverage for all of the Contractor's employees for the duration of this Contract. The Contractor agrees to furnish the College proof of workers' compensation insurance coverage upon request.

Liability Insurance Requirements The Contractor is required to carry liability insurance in the amount of one million dollars (\$1,000,000) per occurrence with a fifty-one-million dollar (\$51,000,000) umbrella. The Contractor's insurance policy shall be primary and non-contributory. The College shall be named as an additional insured party on the policy and the certificate of insurance shall reflect that the policy waives its rights of subrogation against the College. A copy of the certificate shall be provided to the College.

6. **Access to Records.** The Contractor agrees to maintain complete records regarding the expenditures of funds provided by the College under this Contract. The Contractor agrees to allow authorized representatives of the College, the Board, the funding Federal Agency, if any, and the United States Comptroller General, if appropriate, free access at reasonable times to all records generated or maintained as a result of this Contract for a period of three (3) years after the termination of this Contract.

7. **Non-Discrimination.** The Contractor agrees to comply fully with Title VI of the Civil Rights Act of

1964, as amended, the Nebraska Fair Employment Practice Act, Neb. Rev. Stat. §§48-1101 to 48-1125, as amended, and Board Policy 5000. Unlawful harassment and/or discrimination is prohibited. This prohibition shall include, but not be limited to employment, promotion, demotion, transfer, recruitment, layoff, termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Contractor further agrees to insert a similar provision in all subcontracts for services allowed under this Contract.

8. ADA & Drug-Free Workplace Requirements. All provisions of this Contract are subject to the Americans with Disabilities Act (ADA). Further, the Contractor certifies that the Contractor operates a drug-free workplace and, during the term of this Contract, will be in compliance with the provisions of the Drug-Free Workplace Act of 1988.

9. Use of Information: Property Ownership. The Contractor agrees that any and all information gathered in the performance of this Contract, either independently or through the College or the State College System, shall be held in the strictest confidence and shall be released to no one other than to the College, without prior written authorization of the College. The Contractor agrees that no authority or information gained through the existence of this Contract will be used to obtain financial gain for the Contractor, for any member of the Contractor's immediate family, or for any business with which the Contractor is associated except to the extent provided by this Contract.

The Contractor further agrees that any tangible or intangible property, including patents, trademarks and other intellectual property, produced, developed, prepared, or created under the terms of this Contract shall be the property of the College. The Contractor hereby assigns and transfers to the College all right, title and interest in and to any copyright in any copyrightable materials produced under this Contract.

10. Parties: Subcontractors: Assignment. References to the Contractor and the College include the parties' officers, employees, agents, and independent contractors and subcontractors. The Contractor agrees that no subcontractors shall be utilized in the performance of this Contract without the prior written authorization of the College. The Contractor agrees not to assign or transfer any interest, rights, or duties in this Contract to any person, firm, or corporation without prior written consent of the College.

11. Default: Remedies. If the Contractor defaults in its obligations under this Contract, the College may, at its discretion, exercise any remedy available by law or in equity. In addition to any other available remedy, the College may terminate this Contract immediately by written notice to the Contractor. The College shall pay the Contractor only for such performance as has been properly completed and is of use to the College. The College may, at its discretion, contract for provision of the services required to complete this Contract and hold the Contractor liable for all expenses incurred in such additional contract over and above the consideration set forth in Paragraph 3.

12. Complete Agreement: Governing Law: Amendment. This Contract sets forth the entire agreement of the parties and supersedes all prior negotiations, discussions, and proposals. There are no promises, understandings, or agreements of any kind pertaining to this Contract other than those stated herein. This Contract will be construed, interpreted, governed and enforced under the laws of the State of Nebraska. This Contract may be amended at any time in writing upon the agreement and signature of both parties.

13. Confidentiality. Contractor acknowledges that performance under the terms of this Contract may involve receipt of user data from the College. Contractor will utilize user data from the College only in the furtherance of this Contract. Contractor will notify College within twenty-four (24) hours of

becoming aware of any data breach of its systems which expose confidential College user data. Contractor will reimburse the College for any and all expenses incurred by the College as a result of a data breach of Contractor's systems.

If the user data consists of confidential student information protected by The Family Educational Rights and Privacy Act (FERPA) the Contractor agrees and acknowledges that Contractor is acting as an officer of the College for the purposes of this Contract as defined by Nebraska State College Board Policy 3650 (at the time of this writing available at: <https://www.nscs.edu/policy-manual/detail/39-3650-student%20records>) and will take necessary steps to safeguard the confidential student information.

The Contractor further acknowledges the obligation and agrees to comply with the General Data Protection Regulation (GDPR) privacy laws in regard to the collection, processing, storage, security, management, transfer and erasure of user data.

14. Designated College Representative. The designated College representative for purposes of monitoring and oversight of this Contract is: Kate Pope at 308-432-7079 or kdpoppe@csc.edu

15. Savings Clause. If any provision(s) of this Contract is (are) determined to be unlawful or otherwise unenforceable, such determination, in and of itself, shall not affect the lawfulness or enforceability of any other provision of this Contract.

16. Signatures.

CONTRACTOR	COLLEGE	SYSTEM OFFICE
_____ Signature Karena Cronin	_____ Signature Kari Gaswick	_____ Signature Paul Turman
_____ Printed Name Director, Customized Faculty-led Programs	_____ Printed Name Vice President Administration & Finance	_____ Printed Name Chancellor
_____ Title	_____ Title	_____ Title
_____ Date	_____ Date	_____ Date

Appendix A

Custom Program Proposal Justice Studies, Art, and English in London, Galway, & Dublin

May 2027

Program Overview

Minimum Number of Students: 24

Number of College Faculty Directors: 3

Departure Date from USA to London: May 9, 2027

Departure Date from London to Galway: May 16, 2027

Departure Date from Galway to Dublin: May 19, 2027

Departure Date from Dublin to USA: May 24, 2027

The College Faculty Directors will accompany a group of the College's students to London, Galway, and Dublin for a fifteen (15) day intensive education program.

The following itinerary is preliminary as the order of events cannot be confirmed at this stage. After discussion with the faculty this can be rearranged.

Sun, 9-May-27	Group flight departs Rapid City (RAP)
Mon, 10-May-27	AM Group flight arrives into London Heathrow Airport (LHR), meet Contractor's staff in Arrivals area Transfer to the Royal National Hotel by private bus and store luggage Orientation with Contractor staff, to include a local area practical walking tour with Contractor staff to point out amenities and transport links Welcome lunch PM Visit to the Tower of London with Beefeater Tour Check in to hotel
Tue, 11-May-27	AM Course-specific activities Law: Legal London walking tour Art: Street Art Walking Tour English: Workshop at St Bride's Foundation PM One-way journey on Thames Clipper boats to Greenwich and entrance the Royal Observatory
Wed, 12-May-27	AM Faculty-led free activities PM Flight on the London Eye

Thu,	13-May-27	<p>AM Course-specific activities</p> <p>Law: Tour of the Supreme Court</p> <p>Art: Entrance to a special exhibition at the Design Museum</p> <p>English: Entrance to the Treasures of the British Library exhibition</p> <p>PM Faculty-led free activities</p> <p>EVE Standing tickets to a performance at Shakespeare's Globe Theatre</p>
Fri,	14-May-27	Free day
Sat,	15-May-27	<p>AM Guided tour of the Houses of Parliament</p> <p>PM Visit to Westminster Abbey with audio guides</p>
Sun,	16-May-27	<p>AM Check-out of program hotel and transfer by private bus to the airport (LHR) for group flight to Dublin DUB (or Shannon SNN)</p> <p>Meet Contractor Ireland staff on arrival and transfer by private bus to Galway program accommodation</p>
Mon,	17-May-27	<p>AM Course-specific activities</p> <p>Law: Meeting with a local police representative</p> <p>Art: Entrance to Galway Arts Centre</p> <p>English: Guided Literary Galway walking tour</p> <p>PM Free time in Galway</p>
Tues,	18-May-27	Full day public tour by bus to the Cliffs of Moher and Burren Evening Trad on the Prom performance (with shuttle bus service)
Wed,	19-May-27	<p>AM Check out of program accommodation and transfer to Dublin by train then transfer to accommodation by private bus</p> <p>PM Check-in to Dublin accommodation</p> <p>Local area practical walking tour with Contractor staff</p> <p>EVE Guided walking tour of Dublin with a professional guide</p>
Thurs,	20-May-27	<p>AM Trinity Library and the Book of Kells</p> <p>PM Course-specific activities</p> <p>Law: Guided visit with a magistrate to the Criminal Courts of Justice, to include a workshop and viewing a live hearing (pending availability)</p> <p>Art: Demonstration tour at the National Print Museum of Ireland</p> <p>English: Creative writing workshop on the tradition of the Seanchai (storyteller)</p>

- Fri, 21-May-27 AM Course-specific activities
Law: Faculty-led free activities
Art: Faculty-led free activities
English: Entrance to Museum of Literature Ireland
PM Self-guided tour of Guinness Storehouse
- Sat, 22-May-27 Full-day excursion to Newgrange for guided tour by train and shuttle bus
- Sun, 23-May-27 Faculty-led activities (or free day) EVE
Farewell group dinner
- Mon, 24-May-27 Check-out of Dublin accommodation
One-time transfer by private bus to Dublin airport for the Contractor group
flight to Rapid City (RAP)
Program ends

Program Price

Program Price based on enrollment:		
24-27 students	28-29 students	30 or more students
\$4,575 per student	\$4,435 per student	\$4,415 per student

The Program Price includes services: pre-departure support, health and safety support, transfers, accommodations, meal and travel passes, in-country support, and academic and cultural activities and excursions. The cost for round-trip airfare is excluded from the Program Price per student listed above. All expenses for three College Faculty Directors are covered as part of the Program Price.

The Program Price is listed in U.S. dollars and is guaranteed not to change because of fluctuations in the U.S. dollar exchange rate. The Contractor will charge a \$35 returned check fee on each check returned by the bank for insufficient funds.

Minimum Enrollment Policy

Program fees are set with a minimum of twenty-four (24) students for this program. The deadline for enrollment in College courses related to the Program is January 18, 2027. All Program participants must enroll in a College course for at least one (1) credit hour. If fewer than twenty-four (24) students enroll in the Program, the College will cancel the Program on or before January 31, 2027.

Program Components included in the Program Price:

Pre-departure Support Services

- Promotional materials including custom-designed digital color flyers.
- Customized admissions and application process available including on-line registration and submission of required participant materials.
- Pre-departure information services and a toll-free contact number in the U.S.
- Pre-departure orientation materials including access to the customized program portal and on-line materials.
- Final digital pre-departure packet sent 1-2 weeks prior to the start of the program.

Health and Safety Support

- On-site orientation with local staff to provide advice and guidance on general and culturally relevant topics such as safety, incident response procedures and contact information for local emergency services (police, ambulance, fire service, hospitals, U.S. Embassy, etc.)
- 24/7 Contractor emergency service with both local number to reach on-site staff and toll-free number in the U.S.
- Student medical insurance policy, as outlined in the Contractor insurance brochure. Coverage includes \$100,000 accidental medical expense and \$25,000 accidental death payment plus 24-hour emergency care assistance during the program and repatriation in cases of verified emergency beyond the students' control.
 - Each student on the program will be enrolled in the CISI insurance plan and global app. Students have access to the 'My CISI' website where they can locate their ID card, policy document, search for a doctor (if traveling away from the program site), access personal security information and a copy of the claim form. The CISI app also includes resources such as the location of U.S. Embassies and consulates around the world, individual country profiles, CDC vaccine advice and U.S. State Department advice.
 - A check-in facility is also part of the CISI app allowing students to mark themselves as "safe" during an incident or requesting assistance should they need it while traveling independently.

Transfers, Accommodation, Meals and Travel Pass

- Transfer inbound: one-time group transfer by private bus between the airport in London (LHR) and the Royal National hotel at a time to meet the group flight (or as designated by the College) on the scheduled arrival date
- Accommodation:
 - London: twin or triple-bedded rooms in the Royal National Hotel in central London, with daily continental breakfast, bed linens, towels and free wireless internet included.
 - Galway: multi-bedded rooms (typically 4-6 single beds per room), in a tourist-class hostel in Galway, with daily continental breakfast, bed linens, towels and

- free wireless internet included.
 - Dublin: twin-bedded rooms in a student residence in central Dublin, sharing a kitchen/living area with on each floor. Bed linens, towels and free wireless internet will be provided.
- Meals: daily breakfast at the accommodation in London and Galway, a welcome meal in London, and a farewell meal in Dublin.
- Travel pass:
 - London: an Oyster Card for unlimited travel on London's travel network (London Underground, buses, trams and regional trains) in zones 1 & 2 for the duration of the program in London.
 - Galway & Dublin: A Leap Card travel pass pre-loaded with €30 EUR to cover use of the buses, tram and trains in Dublin and some public buses in Galway. Accommodation will be within walking distance of most Galway and Dublin sites. Additional funds can be added by students to the cards for personal travel, if required.
- Internal Flight and Transfers:
 - A ticket for a one-way group flight between London (LHR) and Dublin (DUB) in economy/standard class.
 - Group transfers by private bus between the group accommodations in London and Galway and the airports for the internal group flight.
 - One-way group transfer by train in standard class from Galway to Dublin, per the program itinerary.
- Transfer outbound: one-time group transfer by private bus between the student housing and the airport in Dublin (DUB) at a time to best suit the group flight (or as designated by the College) on the scheduled departure date.

In-Country Student Support

- An orientation program in London consisting of a meeting with experienced Contractor staff, covering topics such as general acclimation to the UK and Ireland, safety and security issues, cultural differences, travel, money and cultural activities.
- Local area walking tour covering housing locations and local amenities in each site.
- A dedicated Contractor Coordinator in each site to ensure the smooth running of the program, providing information and advice to students, organizing excursions and supervising housing.
- 24-hour on-call service in London for the duration of the program.
- Access to the London Contractor Student Center with free internet access and printing facilities.

Cultural Activities and Excursions:

London:

- Entrance to the Tower of London with optional tour by the Yeoman Warders (Beefeaters).

- A ticket for a group flight on the London Eye.
- Half-day excursion to Greenwich, including one-way Thames Clipper riverboat journey in the central zone (suggested route: Canary Wharf to Westminster) with return journey by London public transport, and entrance to the Royal Observatory.
- Standing ticket to a performance at Shakespeare’s Globe Theatre (matinee or evening).
- A tour of the Houses of Parliament with internal guides – Subject to availability.
- Entrance to Westminster Abbey with audio guides/the Abbey App for a self-guided visit.

Galway:

- A full-day public tour by bus to the Cliffs of Moher and the Burren.
- A ticket for Trad on the Prom with return shuttle bus service from central Galway.

Dublin:

- A guided walking sightseeing tour of Dublin with a professional guide.
- Entrance to the Book of Kells exhibition at Trinity College Dublin.
- Entrance to the Guinness Storehouse.
- A full-day excursion by train and shuttle bus to Newgrange to include a guided tour of the UNESCO World Heritage site and an Contractor staff escort throughout.

Should any of the above visits be unavailable, they will be replaced with a suitable alternative, in liaison with the Faculty Director(s).

Academic Activities:

Law:

- London:
 - A “Legal London” walking tour of the Inns of Court and the Royal Courts of Justice with a professional Blue Badge Guide.
 - A tour of the Supreme Court with internal guides.
- Galway:
 - A talk with a local police or justice representative.
- Dublin:
 - A guided visit with a magistrate to the Criminal Courts of Justice, to include a workshop and viewing a live hearing (subject to availability).

Art:

- London:
 - A Street Art walking tour with professional guide.
 - Tickets to a paid exhibition at the Design Museum.
- Galway:
 - Entrance to the Galway Arts Centre.
- Dublin:
 - A demonstration tour of the National Print Museum of Ireland.

English:

- London:
 - A tour and print workshop at the St Bride Foundation.
 - Entrance to the Treasures of the British Library exhibition.

- Galway:
 - A Literary Galway walking tour with a professional guide.
- Dublin:
 - Entrance to the Museum of Literature Ireland.
 - A Creative Writing workshop on the tradition of the Seanchai (storyteller).

Should any of the above visits be unavailable, they will be replaced with a suitable alternative, as agreed upon by the College Faculty Director(s).

College Faculty Directors

- Accommodation for each College Faculty Director in a single-occupancy ensuite room in the Royal National hotel in London, a single ensuite room in the group hostel in Galway, and in a single room in a shared apartment (shared with other faculty or guests of the college, not students) at Trinity College Dublin.
- Full participation on all activities and excursions scheduled on the itinerary, on the same basis as the students (with the exception of a seated instead of standing ticket at Shakespeare’s Globe), including transfers, travel pass, group meals, transfers, entrances, sightseeing tours, etc.
- The Contractor will provide the College Faculty Directors with access to a shared faculty office in London.

Faculty benefits are paid in full for an enrollment of 24 paying students or more.

What’s Not Included?

The Program Price does not include the following items:

- × Round-trip airfare for students or faculty
- × Passport or visa fees if applicable
- × Meals other than those listed
- × Personal expenses
- × Tuition or administrative fees
- × Textbooks
- × Additional fieldtrips and excursions to those listed
- × Medical insurance for faculty
- × Anything not specified

Program Application Procedure and Billing

We recommend the promotion of and initial receipt of deposits for this program as early as possible. The following dates apply to this program:

Application/deposit deadline: Friday, February 12, 2027

Application approval and \$450 deposit payment(s) due to the Contractor.

The Contractor will invoice the College for the balance of the Program Price. Penalties apply to changed program bookings from this date. Such penalties will be charged on a case-by-case basis and may include non-refundable deposits, contracts with suppliers, housing, transportation, ticket reservations, excursions, etc.

The Contractor can accept applications after this date on a space available basis. For late applications, Contractor will honor the Program Price. If a late registrant(s) increase enrollment to thirty (30) students, Contractor will honor the price break option for all students.

Final payment deadline: Friday, March 12, 2027

Confirmation of numbers and full payment due from the College to the Contractor.

The Contractor reserves the right to withdraw students who are not paid in full by the final payment deadline.

The Contractor offers an online application. The College will send an approved list of students to Contractor prior to February 12, 2027. The College will distribute the Contractor’s online application link to the approved students. Once the students have started their application the College will be able to view them on the Contractor coordinators portal to monitor their progress. The Contractor will email the approved students important documents, explain the next steps, and send them access to the student portal.

There are also a variety of forms that needs to be completed for the application to be finalized. On the portal, each student will have a “Task List” and as they complete each step that item will be crossed off. Required items include, but are not limited to, passport copy, agreement and release form, digital photo, flight details (if not on a Contractor flight). The Contractor’s program staff will also use the portal to post important program information such as insurance details, flight itineraries, pre-departure handbooks, program brochures, etc.

Optional Trip Interruption or Cancellation Insurance

The College’s students will have the option of purchasing additional trip cancellation or interruption insurance which allows them to protect their study abroad program. This policy includes options to cancel for any reason (CFAR) and interrupt for any reason (IFAR). Details of the Worldwide Trip Protector Plans with Travel Insured International (TII) is underwritten by the United States Fire Insurance Company, rated A (Excellent) by A.M. Information on these options is available on the Travel Insured International website – www.travelinsured.com - or by phone at 855-611-0918. The policy is time sensitive and must be purchased within 21 days after the

deposit is paid.

Refund & Withdrawal Policy

If an individual student withdraws there will be a refund according to the following schedule:

Withdrawal on or before: Friday, February 12, 2027
All fees paid less a \$150 processing fee.
Withdrawal after Friday, February 12, 2027 but on or before Friday, March 12, 2027
Program Price paid less the \$450 deposit and any non-refundable deposits paid by the Contractor on the student's behalf.
Withdrawal after: Friday, March 12, 2027
No refund and the total program fee is due.
Withdrawal once the program has begun
No refund

Please note that any student who is academically withdrawn by the College after their application has been processed by the Contractor is subject to the standard Refund & Withdrawal Policy above.

Cancellation Policy

The College may cancel the program before **Friday, February 12, 2027** with no penalty.

Should the College cancel the program after **Friday, February 12, 2027** but before **Friday, March 12, 2027** the Contractor will refund the entire Program Price except the \$450 deposit per student and any non-refundable deposits paid by the Contractor on the student's behalf. Should the College cancel the program after the final payment deadline students will receive no refund except recoverable costs. Recoverable costs may include program components such as housing deposits, transportation, ticket reservations, excursions, etc.

Should the Contractor cancel the program prior to departure on **May 9, 2027**, for reasons within its control, students will receive a full refund.

Should the Contractor cancel a program after **Friday, March 12, 2027** (including once the program has started) for reasons beyond its control including government actions (including those restricting travel), pandemics, fire, flood, explosion, earthquake, or other natural forces,

war, civil unrest, accident, any strike or labor disturbance, or any other event similar to those enumerated above (a “Force Majeure Event”), students will receive no refund except for recoverable costs. Recoverable costs may include program components such as housing deposits, transportation, ticket reservations, excursions, etc.

**To secure appropriate facilities payment has to be made in advance for many program components such as housing, transportation, excursions, etc. In the event of cancellation after the program has begun AIFS will endeavor to obtain refunds from suppliers and pass any recovered costs on to the student.